File naming convention guidelines

64th POYi

Category

Photographer or Editor: First four letters of the last name followed by first initial of the first name.

64-06-LastF-A-01.jpg

Story Identifier: Use only when your entry has multiple stories in a category. Use A, B, C, etc. Entries in the single image categories do not include this letter.

Image number (01, 02, ... 10, 11, etc.)

jpg file extension

For example:

Single picture category would appear as

64-07-RemiS-01.jpg

Category: #07 Pictorial

Photographer: Stephen Remich

Image #: 01

Multiple picture category would appear as

64-15-QuinE-A-01.jpg

Category: #15 News Picture Story Photographer: Eduardo Quinones

Story: A Image #: 01